

ARTICLE 14: OTHER BENEFITS

Section A - Travel and Subsistence

1. When licensed professional educators are approved by the District to travel outside the District for professional meetings, conferences and conventions or other District business, the District shall reimburse such professional educators for their approved expenses **in accordance with District policy DLC-AR**. Mileage, when approved, shall be paid at the IRS mileage rate.
2. In-district travel is only provided when a professional educator is assigned to travel between two or more different buildings in a single day. Mileage shall be paid at the IRS rate. At the time of assignment the professional educator will be approved for a specified number of trips per day.
3. Receipts for all expenses are required for reimbursement.